



Winning Bidder is Dealer Titled/Registered Asset Checklist

Affiliate Name: _____

Auction ID: _____

VF & Paperwork Due: Within 10 days of Auction Close Date (**MUST be received by the Title Dept. by this date, VF submitted through Bill & Pay, include Auction ID & lot #'s**)

Lot #: _____ Year: _____ Make/Model: _____

Buyer & Seller Requirements – Must Be Received by K-BID Title Dept. by Paperwork Due Date – Please note

Dealer (Requirements)

- Fees: Collect \$200 Doc Admin Fee (Dealers do not pay additional VF)
- Copy of **Current** Dealer's License (Dealer # alone is not sufficient)
- Dealer Signs & Dates the invoice file copy after writing the following on the invoice: "**I have taken the title for this vehicle.**"
- Dealer leaves with paid invoice, title, lien release card (if applicable).

Affiliate is responsible for submitting the following to K-BID within 10 days of the Auction Close Date:

- \$200 Doc Admin
- Original Consignment form
- Copy of the Dealer's License
- Dealer Signed & Dated Invoice stating they took the Title
- Dealer checklist