

## Affiliate Instructions if the Winning Bidder is a Dealer

Affiliate Name: \_\_\_\_\_ Auction ID: \_\_\_\_\_

Lot #: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

### **Dealer (Requirements)**

Fees: Only Collect the \$79 Doc Admin Fee \_\_\_\_\_  
(Dealers do not pay additional VF)

Copy Current Dealer's License \_\_\_\_\_  
(Dealer # alone is not sufficient)

Dealer Signs & Dates the invoice file copy \_\_\_\_\_  
After writing the following on the invoice:  
**"I have taken the title for this vehicle"**

Dealer leaves with paid invoice, the title and  
lien cards, if applicable. \_\_\_\_\_

Affiliate is responsible for submitting the following to K-BID within 10 days of the Auction Close Date:

- \$79 Doc Admin
- Copy of Dealer's License.
- Dealer Signed & Dated Invoice stating they took the Title.
- Dealer Checklist